Dear Ms. Faiella:

(Sponsor’s name), would like to sponsor (student’s name), my (son/daughter/relative friend) for study in The International Language Institute’s Intensive English Program from (beginning date) to (ending date). I/We agree to cover the cost of his/her tuition, fees and living expenses during his/her stay with the International Language Institute.

If you have questions or need more information, please contact (name of person to contact) at (phone numbers) or (email address of sponsors).

Sincerely,

(name and signature of sponsor)

(name and signature of notary public with seal)

A bank letter or statement (with your name on it) must be included with your application.